

# "Cyngor Cymuned Trefriw Community Council

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## **Cofnodion Chwefror 7 2017 - Cwrdd y Cyngor / Minutes 7th February 2017 - Meeting of Council**

Present / Bresennol: Chair Cllr A Minton, Cllr L Porter, Cllr M Jehu, Cllr K Laidlaw and Cllr I Smith

In Attendance: Andrew Bradshaw Clerk / RFO, County Cllr Rogers Jones and six members of the public

A member of public who is also a Member of the Menter Trefriw group asked Council to reconsider their decision over the refusal to accept a set of goal posts for the New Recreation Field. A long discussion took place with many facts, argument and counter argument being made. It was agreed by all that the Clerk would schedule the item for further discussion and would be featured in the March Agenda. The Council were all passed documentation as to why the goals should be accepted and placed in situ on the New Recreation Fields

All members of the public except one left the meeting.

### **1 To confirm that a Quorum of elected members is present.**

Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm  
A Quorum was confirmed by the Chair

### **2. Apologies / Ymddiheuriadau LG Act 1972 sch 12 par 40**

To accept apologies and consider approving reasons for absence  
Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb  
Apologies were received and accepted for Cllr Lees and the Youth Representative

### **3. To Consider an application to become a Trefriw Ward Councillor and Co Option if approved / I ystyried cais I ddoed yn gynghorwyr cymuned**

The Clerk signed Cllr Sarah Jane Jones's Councillors Declaration of Acceptance of Office as all Councillors were in agreement to the Co Option.

### **4. Declarations of Interest / DATGAN BUDDIANNAU. LG Act 2000 s50 Local Authorities (Wales) Order 2008/788**

To disclose personal and financial interests in items of business listed below.  
Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod  
All Councillors present completed the relevant documentation.

### **5. Minutes / Cofnodion LGA1972, Sch 12 para 41(1)**

To receive, approve and sign as a correct record the minutes of the Council meeting held on 10th January 2017  
The minutes of the Meeting 10th January 2017 were accepted as true and were proposed and seconded by Cllrs Porter and Jehu

### **6. CHAIR'S ANNOUNCEMENTS/ CYHOEDDIADAU Y GADEIRYD.**

The Chair welcomed to the meeting the new Councillor and also welcomed the presence of County Cllr Rogers Jones to the meeting after her recent illness and wished her well in her recovery. The Chair also stated that Cllr Ellis had resigned and that she would be very much missed after her many years of service both as a Councillor and in her capacity as the Chair of the Council. The Clerk seconded this statement and thanked the former Councillor for her assistance that she had shown to him in his early days in the role as Clerk

### **7. Correspondence / Gohebiaeth**

- 7.1 Correspondence December 2016 – January 2017 (omitting routine items dealt with by the Clerk)  
Cllr Ellis resignation, Vhall tapestries/ Ywern Dog Fouling/Llanrwst HSBC Closure, Residents defib and Gymannog Flooding
- 7.2 Items of Correspondence for information distributed through out the month as required  
Dewis Project, Trade Union Bill(Wales), Council Elections, Place Plans, CCBC Forum and Wales Audit Office

### **8 County Councillor's Report / Adroddiad-y-Cynghorydd Sir**

A report from the County Councillor on matters of importance and interest to the community  
The County Cllr urged all present to attend a meeting in Llanrwst in protest to the closure of the HSBC. The County Cllr also raised the issue of the school closure and that further representations were being made to the Welsh Government over the process. Comment was also made regards to a new Governing Body for the new school and the lack of progress in its appointment. A brief discussion then took place relating to the return of flood gates to people in Trefriw

### **9. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).**

#### **9.1 Council to discuss and question as required all Financial transactions in Appendix 1**

The Council noted all Finance information provided in the Appendix with Council being again updated on the Q4 Budget with Council having no comment or questions. The Clerk also confirmed that a Bank Reconciliation of the Current and Deposit Accounts had taken place with the Chair for January..

With regards to expenditure Cllr Smith questioned the Clerk over the keys to the village hall and enquired as to whether the Clerk held a register of the Key Holders to which he confirmed he did but enquired as to the question. The Councillor stated that he was interested as he is aware that many people appearing to have access to the hall which is concerning. The Chair suggested that maybe the lock should be changed and keys re issued but the Clerk suggested that he would contact all key holders and as per the signage in the entrance to the hall remind all visitors to sign in as required under the Councils

Health and Safety Policy

## 10. PLANNING

### **Council to discuss and comment on Planning Applications :**

10.1 DC/0/43587 Siting of three shepherd's huts behind Chandlers Brasserie

The Council had no comment to make re the application

10.2 DC/0/43610 Replacement of an existing conservatory and retrospective change to car parking provision

The Council had no comment to make re the application

All planning application information was available for inspection prior to the Meeting

## 11. TREFRIW VILLAGE ENHANCEMENTS / GWELLIANNAU I BENTREF TREFRIW

11.1 Council to discuss the provision of a Community Flood Pump, Hall Generator, Emergency Lighting, Sand Bags,

After much discussion Cllr Minton and Smith with support from the Clerk would investigate alternative forms of lighting and heating other than that provided by a diesel generator and report back to Council their findings

11.2 Council to receive notes from VHG and to discuss recommendations made to Council

The Council discussed the information provided and agreed that the purchase of a cooker would be reviewed inconjunction with the discussion over the possible supply of gas to the building and the hall being used as a Emergency Centre. Quotes for secondary glazing and ceiling insulation would be considered but with a view to the possible securing of Grant Funding. It was noted that the Clerk would complete remedial works to the external path and trees once the weather was more conducive to external works being completed. Cllr Smith confirmed that he would also assist in speaking to CCBC re listed building consents for the possible installation of gas central heating, secondary glazing and ceiling insulation.

The Council after long debate decided that it has no intention on taking on the existing believed dormant Charity "Trefriw Village Hall" and that the Clerk was instructed to contact the Chair of the Trustees of the Charity and confirm this intention.

## 12. Council to discuss, comment and adopt the Council Health and Safety Policy incorporating the Village Hall Fire Risk Assessment

*Resolution: It was agreed by all Councillors present to adopt the Policies but with a small number of minor changes that would be forwarded to the Clerk for amendment of the Policy*

## 13. Council to discuss and Comment on CCBC Town and Community Council Survey

*Resolution: It was agreed by all Councillors present that the Survey would be completed by the Clerk and that in answer to any questions around the Community Council taking on-board anymore services or assets the questions would answered "no"*

## 14. Council Action Plan

Council to review and discuss Council Action Plan and confirm project responsibilities

The item was deferred to the next meeting so that Councillors could review the plan again and comment

## 15. Appoint Trustee Henry Higgins Trust

Council to appoint Henry Higgins Trustee due to resignation.

*Resolution: It was agreed by all Councillors present and with consent that Cllr Laidlaw would become a Trustee*

## 16. Council to Appoint Councillors due to resignation to the Grants Committee

*Resolution : It was agreed by all Councillors present and with consent from Cllrs Porter and Smith that they would join the Grants Committee with Cllr Lees and the Clerk*

## 17. Council to Appoint Councillors due to resignation to the Staffing Committee

*Resolution : It was agreed by all Councillors and with consent from Cllrs Jehu and Laidlaw that they would join the Staffing Committee with Cllr Minton*

## 18. Council to discuss remedial works to Gowers Road footpath

Council to consider the removal of a number of broken branches / trunks and the removal saplings/ bramble and to generally tidy the verges and path area under the tree canopy

*Resolution: It was agreed by all Cllrs present that no works to the Gowers Road footpath would be completed*

## 19. Youth Representative / Cynrychiolydd Ieuenctid

Youth Representative to comment on any items relevant to the Youth of the Village.

No Comment as a result of no representation

## 20 To confirm that the NEXT MEETING of the COUNCIL will be on 7th March 2017

Cadarnhau y bydd CYFARFOD NESAF y CYNGOR am 7 ar dydd Mawrth 2017

## APPENDIX 1

### 1. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).1 Balances / Gweddill

To agree the bank reconciliation statements to 31st January 2017 and to note the balances in the Current, Deposit and the PSDF account / Cymeradwyo'r mantolenni cysoniad banc hyd at Ionawr 31 2016 a gwneudnodyn o'r gweddill yn y cyfrif cyfredol, y cyfrif cadw a chyfrif Cronfa Adnau'r Sector Cyhoeddu

- a) Balance in Current account on / Gweddill yn y cyfrif cyfredol ar - 31/01/2017 :£267.01
- b) Balance in Deposit account on: / Gweddill yn y cyfrif cadw ar - 31/01/2017 £ 9487.34
- c) Balance in PSDF on / Gweddill yng nghyfrif Cronfa Adnau'r Sector Cyhoeddus ar- 31/01/2017 :£49758.37

The Clerk to confirm bank reconciliations on both current, deposit accounts with the Chair

#### 1.1 Payments / Daliadau - To review and agree items of expenditure LGA1972 s150 (5)

Payments February 2017	Item	Value	Rec No
CCBC **	Skip Hire	222.00	205
Alexander Locksmiths	2 village hall keys	25.00	206
Currys	Printer Cartridge	15.29	207
BT	Village Hall	83.64	208
CK Allen	xmas tree	50.00	209
A Bradshaw Clerk	salary	602.05	210
A Bradshaw Clerk	home expenses	15.07	210
Total		1013.05	

Prices inc VAT @ 20%

\*\* Paid January 2017

#### 1.2 Receipts / Derbyniadau

Description	Date	Invoice No.	Value
Vhall hire	various	160,169, 174-176	£129.92
Total			£129.92

#### 1.3 Transfers / Trosglwyddiadau

£2500 from Deposit account to Current Account 08/01/2017

#### 1.4 PSDF Account Interest Received

01/012/2016 £6.95 dividend interest

#### 1.5 2016-17 Q4 Jan Budget update

Council to receive update from the Clerk and discuss

No Comment was received from Council