

"Cyngor Cymuned Trefriw Community Council

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Cofnodion Tachwed 7 2017 Cwrdd y Cyngor / Minutes 7th November 2017 Meeting of Council

Present / Bresennol: Chair Cllr A Minton, Cllr M Jehu, Cllr Lees and Cllr Porter
In Attendance: Andrew Bradshaw Clerk / RFO and three members of the public

A member of the Public confirmed with Council the arrangements for Remembrance Sunday and requested use of the Village Hall if the weather was very poor. A discussion around the wording of a poem ensued and it was agreed that the original wording would be kept. Another member of the Public representing WAW asked Council if they had they all received the Donation request from the Group which was confirmed by all. The representative also asked would Council agree to the Hall to be decorated again this year by the Group for Xmas and if Council would agree to the purchase of additional Xmas lights for the Tree. Council gave permission to decorate the Hall and stated that the Xmas Tree lights would be discussed in Item 11.3. The representative from WAW confirmed that their yearly Event at the Xmas Tree with carols etc would be on the 9th December 2017

1 To confirm that a Quorum of elected members is present.

Cadarnhau bod yr aelodau etholedig sy'n bresennol yn ffurfio cworwm
A Quorum was confirmed by the Chair

2. Apologies / Ymddiheuriadau LG Act 1972 sch 12 par 40

To accept apologies and consider approving reasons for absence
Derbyn ymddiheuriadau ac ystyried cymeradwyo rhesymau dros absenoldeb
Apologies were accepted from Cllr Jones and Sandham as well as County Cllr Jones

3. Declarations of Interest / DATGAN BUDDIANNAU. LG Act 2000 s50 Local Authorities (Wales) Order 2008/788

To disclose personal and financial interests in items of business listed below.
Datgan diddordeb personol ac ariannol yn y materion wedi eu rhestru isod
All present declared and signed relevant documentation

4. Minutes / Cofnodion LGA1972, Sch 12 para 41(1)

To receive, approve and sign as a correct record the minutes of the Council meeting held on 5th October 2017
The minutes were recorded as true record of the Meeting of Council dated 5th October and were proposed and seconded by Cllrs Minton and Jehu.

5. CHAIR'S ANNOUNCEMENTS/ CYHOEDDIADAU Y GADEIRYD.

6. Correspondence / Gohebiaeth

6.1 Correspondence October 2017– November 2017 – Wales Draft Budget, Welsh Community and town Council Reform, CCBC Consultation on Public Transport, WAW Request for donation, WAW letter re door locks and CCBC response from TCC request over Ysgol Trefriw Sale. Cllr Lees commented that he was aware of the work that WAW completed within the Village. It was also requested of the Clerk to contact ERF in relation to the Play park and to request the removal of the damaged fencing completely

6.2 Items of Correspondence for information distributed through out the month as required
Noted

7 County Councillor's Report / Adroddiad-y-Cynghorydd Sir

A report from the County Councillor on matters of importance and interest to the community
In his absence the County Cllr submitted a written report detailing to Council his actions. It was noted that had he had been present Community Council would have been interested in his knowledge of the disposal of Ysgol Trefriw

8. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).

8.1 Council to discuss and question as required all Financial transactions in Appendix1
All present received the information with no questions

8.2 Council to empower the Clerk with the Authority to act on the Councils behalf in the signing of the Contract between NRW and TCC in relation to Gowers Road Flood Relief Scheme Settlement upon receipt

Resolution: It was agreed by all present with Cllrs Minton and Porter proposing and seconding the motion to empower the Clerk to sign on the Councils behalf in relation to this matter.

8.3 Council to consider Donation application from WAW

Resolution: After discussion it was proposed and seconded by Cllrs Lees and Porter to donate £50 to the Local Group from Council funds to assist with their running costs

9. Village Hall Fees Council to review Feedback and discuss proposal to meet with local group WAW

The item was deferred to December as Council agreed that a definitive wording on the former motion should be agreed. It was agreed that all Cllrs would work on the wording of the former motion so that absolute clarity on the matter relating to mechanics of the Policy was transparent. Based upon this it was felt that no other action would be appropriate until the wording of the Policy had been completed.

10. Council to receive updates from the following Working Groups:

10.1 Community Engagement Working Group

It was agreed by the Group that for the next Meeting of Council that they would have completed the translation of the Proposed leaflet into Welsh and that the suggestion box for the Café would be operational or close too.

10.2 Cemetery Working Group

It was agreed by the Group that they meet next prior to the next Meeting of Council on the 5th December 2017 @ 6.30pm

11. TREFRIW VILLAGE ENHANCEMENTS / GWELLIANNAU I BENTREF TREFRIW

11.1 Village Hall Clerk to update – Fire Alarms and Fire Security

The Clerk reported that his wait from North Wales Fire and Service for advice was fruitless as when contact was finally made they advised the Clerk that they no longer offer an advice service and recommended that the Community Council sort guidance from a local company offering building fire alarm solutions. The Clerk advised Council as a interim step he has purchased and installed a number of battery operated devices for the Village Hall. Council agreed with the action.

11.2 Council to note that locks have now been fitted to the rear storage rooms as previous minutes agreement

Noted by Council

11.3 Council to discuss and agree arrangements for the Annual Village Xmas Tree Illuminations and associated costings.

The Clerk advised that the Village Xmas Tree had been ordered and would available for collection from the supplier 2nd / 3rd December 2017. The Clerk advised that this year he felt a fence around the tree would be appropriate and this was agreed too. After discussion it was also agreed by all Councillors present that an additional two strings of tree lights should be purchased at an approximate cost of £75. It was noted that WAW would be holding their Xmas Tree festivities the 9th December 2017

11.4 Council to consider Involvement in next years 100th Anniversary of the end of WW1

Council noted that a number of members of the Community including the Clerk have been discussing at a monthly coffee Morning for a number of months some ideas as to the Commemorations for the end of WW1 for the 2018 Remembrance Service. The Clerk stated that he was shortly to put a Village wide invitation asking the Community for its ideas on the matter. Once a informal group had met and agreed ideas this would be reported back to Council for their feedback and further involvement hopefully for Councils Meeting in February 2018

12 Tree Survey – Clerk to update Council on Works Required and schedule of works to date

The Clerk made Council aware that the Council has now completed it obligations in relation to matters of Health and Safety raised by the report. The Clerk also made Council aware that an amount of remedial work in relation to future surveys had also been completed as per the reports recommendation. The Clerk also stated that he needed to complete further works to damage caused by the recent storm relating to Gowers Road at a cost of £400 including plant, this was agreed by Council and would be completed by a Council appointed contractor.

13 Council to agree Working Group to review Councils Complaint Policy with agreed report end date

It was agreed by all Councillors present to review the Policy and present back to Council for Decembers Meeting of Council.

14. War Memorial and other Council Assets to discuss interaction with Village Groups / Individuals

It was agreed by all Cllrs present that they would expect the courtesy of a request to use any Council asset or if any Group wished to enhance or work on the Councils property a written request detailing their request. Cllr Minton stated that for insurance purposes Council always needed to be aware of any works or events involving Council property and that unauthorised works would be restored to their original state without notice. It was also stated that Council would generally be willing to grant any such requests if given prior notice and the request was deemed reasonable.

15. Council to discuss Trefriw School Building Sale without consultation with Community Council as Promised by CCBC.

It was agreed by all Councillors present that the Clerk on behalf of the Council would write to CCBC and make them aware of how " disappointed " the Community Council was in the decision to exclude the Council from the process. The Community Council understands the Financial decision but is unclear as to why CCBC could not have communicated this to the Council prior to their Meeting

16 To confirm that the NEXT MEETING of the COUNCIL will be on 5th December 2017

Cadarnhau y bydd CYFARFOD NESAF y CYNGOR am 5 ar dydd Rhagfyr 2017

APPENDIX 1

1. FINANCIAL / CYLLID: LGA 1972 Sch 12 par 41(1).1 Balances / Gweddill

To agree the bank reconciliation statements to 1st November 2017 and to note the balances in the Current, Deposit and the PSDF account / Cymeradwyo'r mantolenni cysoniad banc hyd at Tachwedd 1 2017 a gwneudnodyn o'r gweddill yn y cyfrif cyfredol, y cyfrif cadw a chyfrif Cronfa Adnau'r Sector Cyhoeddu

- a) Balance in Current account on / Gweddill yn y cyfrif cyfredol ar - 1/11/2017 :£352.94
- b) Balance in Deposit account on: / Gweddill yn y cyfrif cadw ar - 1/11/2017 £9121.37
- c) Balance in PSDF on / Gweddill yng nghyfrif Cronfa Adnau'r Sector Cyhoeddus ar- 1/11/2017 :£49841.93

1.1 Payments / Daliadau - To review and agree items of expenditure LGA1972 s150 (5)

Payments November 2017	Item	Value	Rec No
CCBC ***	Room Hire Nant BH	40.00	270
Jason Taylor	path cut	437.50	271
CCBC Skip Hire	Skip Hire August	222.00	272
Jason Taylor	Cemetery Cut October	180.00	273
BT Village Hall	Village Hall internet	87.24	274
British Legion	Wreath	50.00	275
A Bradshaw Clerk	salary September	608.05	276
A Bradshaw Clerk	home expenses September	15.07	276
Jason Taylor	Gowers Road path / trees	649.50	277
Total		2289.36	

The Clerk commented that since the Agenda had been prepared he had received a number of other invoices that required payment:

SSE £156.04 Village Hall Electric, £36 CLJones Smoke Alarms Village Hall,£22.57 Village Hall Toilet Rolls etc, £222 CCBC Skip, £612 North Wales Tree Service , £90 Cambrian Field Cut, £246.30 Rhys Jones Defib install Llanrhuchwyn,£126.84Rigby Taylor Field dressing, £42.10 Goltim Village Hall Toilet repair, £240.48 JWJones Emergency Lighting Test and £1056 Gwynedd Pension Fund

1.2 Receipts / Derbyniadau

Description	Date	Invoice No.	Value
Village Hall	19/10/2017	252	£12.48
			£12.48

1.3Transfers / Trosglwyddiadau

£0 Transfers between accounts

1.4 PSDF

Interest Received £7.95 September 2017